

Minutes of the Town Board for January 7, 2020

**TOWN OF PITTSFORD
TOWN BOARD
JANUARY 7, 2020**

OATHS OF OFFICE – 5:55 P.M.

Pittsford Town Clerk, Linda M. Dillon, administered the Oath of Office for the Swearing-In of the newly elected and re-elected officials as follows: Cathy Koshykar, Town Councilmember; Katherine Bohne Munzinger, Town Councilmember; and William A. Smith, Jr., Town Supervisor.

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, January 7, 2020 at 6:00 P.M. local time in Pittsford Town Hall.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Kevin S. Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

ABSENT: There were no Town Board members absent.

ALSO PRESENT: Staff Members: Jessie Hollenbeck, Recreation Director; Paul J. Schenkel, Commissioner of Public Works; Gregory J. Duane, Finance Director; Robert B. Koegel, Town Attorney; Linda M. Dillon, Town Clerk, Suzanne Reddick, Assistant to Supervisor, Shelley O'Brien, Communications Director and Spencer Bernard, Chief of Staff.

ATTENDANCE: There were seventy (70) members of the public in attendance. There were also two (2) additional staff members and two (2) interpreters present.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. The Town Clerk noted board members present and Supervisor Smith invited all to join in the Pledge to Flag.

MINUTES OF THE DECEMBER 17, 2019 MEETING APPROVED

A Resolution to approve the Minutes of the December 17, 2019 meeting was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Meeting Minutes of the December 17, 2019 are approved as written.

MINUTES OF THE DECEMBER 23, 2019 MEETING APPROVED

A Resolution to approve the Minutes of the December 23, 2019 meeting was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger and Smith. Abstain: Townsend. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Meeting Minutes of the December 23, 2019 are approved as written.

PUBLIC HEARING – AMENDING §145-5 OF THE CODE OF THE TOWN OF PITTSFORD TO SET A 25 MPH SPEED LIMIT ON WOOD CREEK DRIVE

Supervisor Smith opened the Public Hearing on the proposed Local Law No. 1 of 2020, which is being proposed to set a speed limit of 25 mph on Wood Creek Drive.

No comments were offered by the public. Supervisor Smith then closed the Public Hearing on this matter.

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Councilmember Koshykar noted that she is in support of this Local Law and would like to encourage continued efforts for additional traffic calming measures to be taken in Pittsford.

LOCAL LAW NO. 1 OF 2020: AMENDING §145-5 OF THE CODE OF THE TOWN OF PITTSFORD TO SET A 25 MPH SPEED LIMIT ON WOOD CREEK DRIVE APPROVED

A Resolution to approve Local Law No. 1 of 2020 was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The following Resolution was declared carried as follows:

WHEREAS, true and correct copies of proposed Local Law No. 1 of 2020: Amending §145-5 of Pittsford Municipal Code to set a 25 mph speed limit on Wood Creek Drive, were placed upon the desks of all members of the Town Board of the Town of Pittsford, New York, more than seven (7) calendar days, exclusive of Sunday, prior to the 7th day of January, 2020; and

WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to § 40(6) of the Town Law, a notice of public hearing to the effect that the Town Board would hold a public hearing on the 7th day of January, 2020, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on said Local Law No. 1 of 2020; and

WHEREAS, the said public hearing was duly held on the 7th day of January, 2020, at 6:00 P.M., Local Time, at the Town Hall, Pittsford, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of said Local Law No. 1 of 2020; and

WHEREAS, the proposed action is a Type 2 Action in accordance with 6 NYCRR §617.5(c)(22) of the SEQRA Regulations; and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of said Local Law No. 1 of 2020; and

WHEREAS, it was the decision of the Town Board that said Local Law No. 1 of 2020 should be adopted.

NOW, on a motion duly made and seconded, it was

RESOLVED, that Local Law No. 1 of 2020: Amending §145-5 of the Code of the Town of Pittsford, be adopted by the Town Board of the Town of Pittsford, New York, to read as annexed hereto; and it was further

RESOLVED, that within twenty (20) days subsequent to the 7th day of January, 2020, there shall be filed with the Secretary of State one certified copy of said Local Law No. 1 of 2020.

Local Law No. 1 of 2020 to be filed with the Secretary of State:

**BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK
AS FOLLOWS:**

LOCAL LAW NO. 1 OF 2020:

**AMENDING §145-5 OF THE CODE OF THE TOWN OF PITTSFORD TO SET A
25 MPH SPEED LIMIT ON WOOD CREEK DRIVE**

Sec. 1 Title

This Local Law shall be known as “Local Law No. 1 of 2020: Amending §145-5 of The Code of the Town of Pittsford to set a 25 mph speed limit on Wood Creek Drive+.”

Sec. 2 Amendments to Existing Law

The Code of the Town of Pittsford, Chapter 145, Article II, shall be amended to revise §145-5 to read as follows:

§ 145-5. Special-hazard zones.

Except when a special hazard exists that requires lower speed for compliance with § [145-2B](#), it shall be unlawful for any person to drive a vehicle in the Town at a speed in excess of the following speeds on the streets or parts of streets listed below:

Name of Street	Maximum Speed (mph)
Allen Parkway	25
Alpine Drive	25
Bedford Way	25
Beech Road	25
Brook Road	25
Burncoat Way	25
Buttermilk Hill Road	25
Crestline Road	25
Crestview Drive	25
Cricket Hill Drive	25
Croft Road	25
East Brook Road	25
East Park Road	25
Ellingwood Drive	25
Hearthstone Road	25
Hilltop Drive	25
Kilbourn Road	25
Knobb Hill Drive	25
Long Meadow Circle	25

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Name of Street	Maximum Speed (mph)
Maywood Avenue	25
Meadow Wood Circle	25
Mitchell Road	25
Overbrook Road	25
Reitz Circle	25
Reitz Parkway	25
Sandpiper Lane	25
Schoen Road	25
School Lane	25
Shelwood Road	25
Sheridan Court	25
Smead Road	25
Standish Way	25
Stoneleigh Court	25
Sunset Boulevard	25
West Brook Road	25
Wood Creek Drive	25
Woodland Road	25

Sec. 3 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 4 Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

SUPERVISOR'S BIENNIAL APPOINTMENTS FOR 2020-2021

Supervisor Smith announced the following Supervisor's Biennial Appointments for 2020-2021:

Deputy Supervisor

– Katherine Bohne Munzinger

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Staff

Director of Finance and Budget Director – Gregory Duane
Assistant to the Supervisor – Suzanne Reddick
Town Historian – Audrey Johnson

Liaisons to Volunteer Boards

Councilmember Kevin S. Beckford	Design Review & Historical Preservation Board Parks and Recreation Advisory Board
Councilmember Cathy Koshykar	Zoning Board of Appeals Assessment Review Board
Deputy Supervisor Katherine Bohne Munzinger	Planning Board Library Board of Trustees
Councilmember Stephanie M. Townsend	Pittsford Youth Services Environmental Board
Supervisor William A. Smith	Leadership Committee Chamber of Commerce

BIENNIAL STAFF APPOINTMENTS FOR 2020-2021

Supervisor Smith proposed the following staff appointments and approvals to be considered by the Town Board. The Supervisor recommended and moved to approve the individuals named below for the biennial period covering calendar years 2020 and 2021:

Linda Dillon	Town Clerk and Receiver of Taxes
Robert Koegel	Town Attorney
Paul Schenkel	Commissioner of Public Works, Highway Superintendent, Superintendent of Sewers, Parks Superintendent
Jessie Hollenbeck	Director of Recreation
Karen Ward	Deputy Town Clerk
Laura Beeley	Deputy Town Clerk
Rose Ann Crispino	Deputy Receiver of Taxes
James Gagnier	Deputy Commissioner of Public Works
William A. Smith	Marriage Officiant

The motion was seconded by Councilmember Townsend, and the Resolution was voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The following Resolution was declared carried as follows:

RESOLVED, that each of the following be and hereby is appointed to the office set forth opposite his or her name for the biennial period covering calendar years 2020 and 2021:

Linda Dillon	Town Clerk and Receiver of Taxes
Robert Koegel	Town Attorney
Paul Schenkel	Commissioner of Public Works, Highway Superintendent, Superintendent of Sewers, Parks Superintendent
Jessie Hollenbeck	Director of Recreation
Karen Ward	Deputy Town Clerk
Laura Beeley	Deputy Town Clerk
Rose Ann Crispino	Deputy Receiver of Taxes
James Gagnier	Deputy Commissioner of Public Works
William A. Smith	Marriage Officiant

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LEGAL MATTERS

PUBLIC COMMENTS

The Supervisor indicated that no one had signed up to speak regarding any of the Agenda items, and, therefore, the Board would proceed to consider the items on the Agenda as proposed.

DESIGNATION OF OFFICIAL NEWSPAPERS APPROVED

Following an inquiry from Councilmember Townsend, Supervisor Smith and Town Attorney Koegel confirmed that the Daily Record is a qualified publication for Legal Notices and in circulation in the Town of Pittsford. Thereafter, a Resolution to designate the Brighton-Pittsford Post as the Official Newspaper for publication of legal notices by the Town, with alternatives to be The Daily Record and the Democrat and Chronicle, was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Brighton-Pittsford Post be and hereby is designated as the official Town newspaper for 2020, with alternatives to be The Daily Record and the Democrat and Chronicle.

CONTRACT RENEWAL OF TYLI INTERNATIONAL APPROVED

Councilmember Koshykar noted that she would be interested in seeing stronger language and stipulations in Section 15 of the contract entitled "Conflict of Interest". Commissioner Schenkel indicated that this is one of the main reasons why the Town holds contracts with three (3) different Engineering firms, so that if a conflict of interest is present, the Town can rely on an alternate engineer for consulting purposes. Town Attorney Koegel also noted that the Town closely monitors this and immediately would take action, if necessary, to excuse the particular engineering firm from consultation on a project that could have (or be) a conflict of interest.

Thereafter, a Resolution to approve the proposed Agreement for Code Compliance and Engineering Services with TYLI was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approves the proposed Agreement for Code Compliance and Engineering Services with TYLI and authorizes the Town Supervisor to sign the Agreement.

FINANCIAL MATTERS

FINANCIAL AUTHORIZATIONS FOR 2020 APPROVED AS AMENDED

Supervisor Smith noted that the Internal Revenue Service had just adjusted the mileage reimbursement rate from \$0.58 to \$0.575 per mile for the year 2020. Therefore, the Supervisor offered an amendment to the Financial Authorizations, No. 4, to the mileage rate of \$0.575, consistent with the IRS provision. The motion was seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Amendment was approved as follows:

RESOLVED, that No. 4 of the Financial Authorizations for 2020 be amended to read:

4. Mileage Reimbursement Rate – will be \$0.575 per mile for the year 2020.

Additionally, Councilmember Townsend recommended an amendment to No. 7, the Per Diem Rate, to add the words "whichever is higher" to the end of the sentence. Councilmember Townsend then offered a motion to

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amend No. 7 accordingly, seconded by Deputy Supervisor Munzinger, and voted on by members as follows:
Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Amendment was approved as follows:

RESOLVED, that No. 7 of the Financial Authorizations for 2020 be amended to read:

7. Per Diem Rate – the 2020 per diem rate for meal reimbursement at \$40.00 per day for meals and incidental expenses, or the applicable Federal rate, “whichever is higher”.

Thereafter, a Resolution to approve the Financial Authorizations for 2020 as amended was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board hereby authorizes and approves the following provisions for the year 2020:

1. **PETTY CASH FUNDS** (in accordance with adopted policy)

<u>Account</u>	<u>Amount</u>	<u>Custodian</u>
Library	\$694.00	Library Director
Recreation Department	\$230.00	Recreation Director
Senior Citizens	\$ 90.00	Recreation Supervisor – Senior Services
Sewer Districts	\$100.00	Sewer District General Foreman
Town Clerk	\$650.00	Town Clerk
Town Justice	\$150.00	Court Clerk
Public Works	\$100.00	Commissioner of Public Works

2. **VOUCHER APPROVAL** – the following people are authorized to approve vouchers:

Town Supervisor, Deputy Supervisor, Town Clerk, Director of Finance, Personnel Director, Assessor, Commissioner of Public Works, Library Director, Secretary to Commissioner of Public Works, Historian, Court Clerk, Recreation Director, Recreation Account Clerk, Deputy Commissioner of Public Works, Technology Manager, Recreation Supervisor-Senior Services, Communications Director, Animal Control Officer, and Town Attorney.

3. **PAY PERIOD** – will be bi-weekly

4. **MILEAGE REIMBURSEMENT RATE** – will be \$0.575 per mile for the year 2020.

5. **HEALTH INSURANCE REIMBURSEMENT RATE** – will be a maximum of \$4,000 per section 5.4 of the Personnel Rules.

6. **MEETING REIMBURSEMENT** – Staff members attending Association meetings will be reimbursed up to \$15.00 per meeting for lunch expenses.

7. **PER DIEM RATE** – the 2020 per diem rate for meal reimbursement at \$40.00 per day for meals and incidental expenses, or the applicable Federal rate, whichever is higher.

8. **BANK DEPOSITORY** – The following banks are approved as depositories for Town funds in 2020:

- J.P. Morgan Chase
- M & T
- Canandaigua National Bank

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OPERATIONAL MATTERS

OPERATIONAL PROVISIONS FOR 2020 APPROVED WORK WEEK ESTABLISHED

Upon request by Supervisor Smith, Commissioner Schenkel reviewed and explained the policy of the Town, which is consistent with most other towns throughout the county that the Highway Department, Sewer Department, Building Maintenance, Animal Control and Parks laborers are on a 40-hour work week and all other departments are on a 35-hour work week. He indicated that this represents the industry standard for municipalities because overtime applies after the 40th hour. Councilmember Townsend expressed reservations that the work week for jobs involving physical labor is set at 40 hours, while the work week for administrative jobs is set at 35-hours, although she understands why it is done.

Thereafter, a Resolution to approve the proposed Operational Provisions to establish the 2020 Work Week was offered by Deputy Supervisor Munzinger, seconded by Supervisor Smith, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Work Week for the year 2020 be and hereby is established as follows: 40 hours for the Highway Department, Sewer Department, Building Maintenance, Animal Control and Parks Laborers; 35 hours for all other Departments.

TOWN BOARD MEETING SCHEDULE APPROVED

A Resolution to approve that the regular Town Board meeting schedule will be for the 1st and 3rd Tuesday of each month at 6:00 P.M., subject to the meeting calendar adopted by the Town Board for 2020 on December 4, 2019 and subject to rescheduling from time to time, was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Regular Town Board meetings will be scheduled for the 1st and 3rd Tuesday of each month at 6:00 P.M., subject to the meeting calendar adopted by the Town Board for 2020 on December 4, 2019 and subject to rescheduling from time to time.

EXTENSION OF CONTRACT FOR GROUNDS MAINTENANCE APPROVED

Commissioner Schenkel reviewed the particulars of this contract, and there was some brief discussion and clarification for board members regarding the use of pesticides and herbicides in these park districts that are maintained by Plan Concepts. Commissioner Schenkel confirmed that our contract states no use of synthetic herbicides or pesticides, unless a substantial number of residents in a particular neighborhood request synthetic treatment in their park district only. Councilmember Koshykar recommended that future contract extensions submitted to the Board be accompanied by the underlying contract to be extended, a recommendation all members of the Board endorsed.

Thereafter, a Resolution to extend the Town's contract with Plant Concepts for Grounds Maintenance for one (1) additional year was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Town Board extends the Town's contract with Plant Concepts for Grounds Maintenance for one (1) additional year, to expire on December 31, 2020 and that the Commissioner of Public Works is authorized to execute the contract.

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HARLADAY HOTS INC. VENDING PERMIT APPROVED

A Resolution to authorize the issuance of a Food Vending Permit to Harladay Hots, Inc. was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by the members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Town Board approves the proposed Food Vending Permit to Harladay Hots, Inc., for a vending unit on the Town owned property, located at 10 North Main Street, from May 1 through October 31, 2020, seven days a week from 10:00 a.m. – 3:00 p.m., and that the Town Supervisor is authorized to issue the Permit.

PERSONNEL MATTERS

STAFF CONFERENCE ATTENDANCE APPROVALS FOR 2020

As the Town provides for and encourages continuing professional education for members of its staff, and based on the advice and requests of the various department heads, a Resolution to approve the various proposed authorizations to attend these educational conferences and meetings, was offered by Councilmember Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following personnel be and hereby are authorized to attend the regular meetings of their professional organizations, as stated below, during 2020:

- Linda Dillon, Town Clerk & Receiver of Taxes
 - Monroe County Town Clerks, Tax Receivers & Collectors Association
 - New York State Town Clerk's Association
 - New York State Association of Tax Receivers & Collectors
- Rose Ann Crispino
 - New York State Tax Receivers and Collectors Association
 - Monroe County Town Clerks, Tax Receivers & Collectors Association
- Paul Schenkel
 - American Public Works Association – State and Local Branch
 - Monroe County Highway Superintendents Association
 - GIS/SIG Regional Committee
 - Monroe County Stormwater Coalition
- James Gagnier
 - Monroe County Highway Superintendents Association
 - PERMA – Safety Council for Western Region
- Melissa Multer
 - Monroe County Stormwater Coalition
- LJ Sutherland
 - Finger Lakes Building Officials Association (FLBOA)
- Michelle Debyah
 - GIS/SIG Regional Committee
 - NYS GIS Association
- Rob Fromberger, Town Engineer
 - National Society of Professional Engineers – Monroe Chapter
 - American Society of Civil Engineers
 - American Public Works Association
- Scott Wallman
 - Monroe County Highway Superintendents Association
- Mark Lenzi, Building Inspector
 - Finger Lakes Building Officials Assoc (FLBOA) or
 - Niagara Frontier Building Officials
 - Monroe County Fire Marshal Association
- Allen Reitz, Deputy Building Inspector

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- Finger Lakes Building Officials Association (FLBOA)
- Kelly Cline, Fire Marshal
 - Monroe County Fire Marshal Association
 - Finger Lakes Building Officials Association (FLBOA)
- Town Supervisor and Town Attorney
 - New York State Association of Towns
- Stephen Robson, Assessor
 - Monroe County Assessor's Association
 - NYS Department of Tax & Finance - Office of Real Property Services
 - NYS Assessors Association
- Greg Duane, Finance Officer
 - Monroe County Town Finance Officer's Association
 - Government Finance Officer's Association – State and Local
 - FLMHIT meetings
- Cheryl Fleming, Personnel Director
 - Monroe County Town Finance Officers Association
 - FLMHIT Meetings
 - Monroe County HR Meetings
- Shelley O'Brien, Communication Coordinator
 - Ad Council of Rochester
 - Public Relations Society of America
 - Association of Women in Communications
- Jessie Hollenbeck
 - Genesee Valley Parks and Recreation Society
- Alison Burchett
 - Genesee Valley Parks and Recreation Society
- Katelyn Disbrow
 - Genesee Valley Parks and Recreation Society
 - FLMHIT Wellness Committee
- Sydney Mooney
 - Genesee Valley Parks and Recreation Society

ASSOCIATION OF TOWNS DELEGATES DESIGNATED

A Resolution to designate Supervisor Smith as the delegate and Councilmember Townsend as the alternate delegate to represent the Town of Pittsford at the Association of Towns Annual Business Meeting was offered by Supervisor Smith, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Supervisor Smith be designated as the delegate to represent and vote on behalf of the Town of Pittsford at the Annual Business Meeting of the Association of Towns on February 19, 2020 and that Town Councilmember, Stephanie Townsend, be designated the alternate delegate to represent the Town of Pittsford.

HIRING RECOMMENDATIONS APPROVED

Having had the records audited for the proposed hires and noting that all the documents were in order, a Resolution to approve the proposed hiring was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board approve the following persons for employment and confirm as the date of hire as indicated hereto:

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Name	Department	Position	Rate	Date of Hire
Vicki Profitt	Historian	Archivist – Perm PT	\$15,000/Yr	01/01/2020
John Ward	DPW	Town Courier – Perm PT	\$13.50	01/03/2020
Mansa Brown-Tonge	Rec	Asst II Aqtc Instrct Asst – PT	\$12.00	01/04/2020
Marie Head	Rec	Asst III Birthday Party Atndnt – PT	\$12.71	01/11/2020
Isaac Pollock	Rec	Asst III Lifeguard (Aquatics) – PT	\$14.00	01/11/2020
Isaac Pollock	Rec	Asst III Comm Cntr Supv – PT (2 nd Position)	\$13.50	01/11/2020

SPORTS TURF CONFERENCE AND TRADE SHOW ATTENDANCE APPROVED

A Resolution to approve Parks Department staff attendance at the Sports Turf Conference and Trade Show was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Parks Department staff, Jessica Neal, Brandon Meier, John Young and Corey Bresnan are approved to attend the budgeted 2020 Turf and Grounds Exposition on February 12-13, 2020 at the Turning Stone Casino at a conference cost of \$175 per person and \$106 each for one overnight stay.

OTHER BUSINESS

Supervisor Smith's Announcements:

1. Volunteer Board vacancies: Supervisor Smith indicated that notification to the public will be posted soon for residents who may be interested in serving on a volunteer board. An overview of the selection process will be included in the notification.
2. Community Choice Aggregation (CCA) Update: Supervisor Smith noted that the contract with the CCA Administrator is being finalized. Thereafter, this initiative will move forward.
3. Active Transportation Plan: This plan is nearly complete, with final additional public comments being incorporated into the plan. Once this piece is complete, a final public hearing will be held before the approval of the Plan.

Councilmember Beckford announced 5 days of events planned the week of January 14 surrounding Martin Luther King Day, which will include the following:

January 14 – 6PM: Film Discussion Series at Pittsford Library Fisher Meeting Room

January 15 – 6PM: Panel Discussion, an update on Living the dream at Pittsford Library Fisher Mtg. Room

January 16 – 6PM: Film Discussion Series: "I Am Not Your Negro" at Pittsford Library Fisher Mtg. Room

January 17 – 6:30PM: Family Event, sponsored by Friends of Pittsford Village at First Presbyterian Church Of Pittsford Fellowship Hall

January 18 – 2PM: Story Telling Event with Almeta Whitis at Kings Bend Park, North Lodge.

MARTIN LUTHER KING JR. PROCLAMATION

The following Proclamation, which was signed by all Board members, was read aloud – a paragraph read by each of the board members:

Proclamation
in honor of
MARTIN LUTHER KING, JR. DAY

Whereas, **Dr. Martin Luther King, Jr.** was an unwavering champion for justice and understanding, whose activism shined the light on injustice and illuminated our common humanity; and

Whereas, **Dr. King's** commitment to the ideals upon which America was founded – among them liberty, equality, and opportunity for all – reflect a true and enduring patriotism that changed the course of our country's history and to this day inspires our continued efforts to bring to life his dream that our citizens and residents "will be judged not by the color of their skin but by the content of their character;" and

Whereas, each of us should contribute to making our community better by working to assure opportunity for all citizens and in all ways to live up to the ideal of "Equal Justice Under Law;" and take the opportunity to give back to our community;

Now, Therefore, Be It Known, on the occasion of the nation's 35th annual celebration of **Martin Luther King, Jr. Day**, that the members of the Town Board of Pittsford recognize Dr. King's legacy of justice, non-violence, equal opportunity and brotherhood, and those aspects of our lives and experience that unite, rather than divide; and proclaim the enduring relevancy of that legacy for our nation and our community; and

Be it Further Known, that it is with appreciation and a commitment to Dr. King's ideals that the members of the Pittsford Town Board ask our fellow residents to join us in remembering and honoring the life, work and legacy of **Rev. Dr. Martin Luther King, Jr.**, on the national holiday in his honor, **January 20, 2020**, and every day.

PUBLIC COMMENTS

Public Comments were offered by:

Kendra Evans – supporting appearance of the word "Councilmember" on Councilmember Koshykar's name plate.
Michael Slade – requesting consideration to move Town Board start time to 7:00 p.m.

As there was no further business, the Supervisor adjourned the meeting at 6:43 P.M.

Respectfully submitted,

Linda M. Dillon
Town Clerk