

Minutes of the Pittsford Town Board for May 7, 2024

**TOWN OF PITTSFORD  
TOWN BOARD  
May 7, 2024**

Proceedings of a meeting of the Pittsford Town Board held on Tuesday, August 8, 2024, at 6:00 P.M. local time in the Lower-Level Meeting Room of Town Hall, 11 South Main Street, in person.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilmembers Naveen Havannavar, Cathy Koshykar, Stephanie Townsend, and Kim Taylor.

**ABSENT:** None.

**ALSO PRESENT:** Staff Members: Robert Koegel, Town Attorney; Paul Schenkel, Commissioner of Public Works; Renee McQuillen, Town Clerk; Kelly Eldred, Assistant to the Supervisor; Shelley O'Brien, Communications Director; Doug DeRue, Director of Planning and Zoning; Salvatore Tantalo, Code Enforcement.

**ATTENDANCE:** Eight members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

**SUPERVISORS ANNOUCEMENTS**

The next Zoning Code update meeting will be held on Thursday, May 30 at 6:00 P.M. in the Town Board meeting room at Town Hall.

**MINUTES OF THE APRIL 16 MEETING APPROVED**

A Resolution to approve the minutes of the Town Board meeting of April 16, was offered by Councilmember Townsend, seconded by Deputy Supervisor Taylor, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Minutes of the April 16, Town Board meeting are approved.

**LEGAL MATTERS**

**PUBLIC COMMENTS**

No comments were submitted.

**CONTINUATION OF PUBLIC HEARING FOR LOCAL LAW #4 of 2024**

Supervisor Smith explained this is a continuation for the public hearing for the change to the zoning code of the Tobey PUD which would allow for the Pittsford Oaks development to move forward. The Supervisor then asked for any member of the public wished to speak, hearing none, submitted comments were read by the Town Clerk from M. Tomaino, T. Shay, J. Bellizia, P. Bellizia, D. Seager and A. Ganguly and the Supervisor declared the hearing closed.

Board member discussion began with Councilmember Koshykar noting a change under Parcel 11 indicating the property would be parking instead of a land bank as previously discussed. The developer and Town Planning staff explained having the parking on the site plan now does not change the developer's intent to have it be land bank and only become parking if they cannot reach the 1.75 parking spots required per unit. Following additional discussion on the matter it was determined that the local law would be amended to reflect the original wording of land bank.

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Deputy Supervisor Taylor commented she has concerns but is confident in both the Design Review Historic Preservation Board and the Planning Board to work out details. Councilmember Townsend agreed with Deputy Supervisor Taylor and cited residents need/want for this type of development and that the increased assessment on the property benefits the Town. Councilmember Havannavar shared the following positives he sees with this project which included preapproved size and parking, an increase in the tax base allowing for more mixed income and moving forward will clean up the location. A negative of the project is the possible traffic issues that could arise but can be mitigated with enforcement and education.

### **AMENDMENT TO ADOPTION RESOLUTION – LOCAL LAW NO. 4**

Councilmember Koshykar made a motion to remove the strikethrough from the words “land banked” and delete the word “parking” in under Exhibit A, Parcel 8 (SBL: 163.02-1-24.211,-24.21,-25, -34, and -63 to -72),Section B(4)a, seconded by Councilmember Havannavar and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, to remove the strikethrough from the words “land banked” and delete the word “parking” in under Exhibit A, Parcel 8 (SBL: 163.02-1-24.211, -24.21, -25, -34, and -63 to -72),Section B(4)a.

### **SEQRA RESOLUTION**

Supervisor Smith moved that a Negative Declaration of Environmental Significance be made, with respect to proposed Local Law No. 4 of 2024, seconded by Deputy Supervisor Taylor and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that a negative Declaration of Environmental Significance be made with respect to proposed Local Law No. 4 of 2024, as set forth in the written SEQRA Resolution submitted herewith.

### **ADOPTION RESOLUTION – LOCAL LAW NO. 4**

Councilmember Havannavar moved the enactment of Local Law No. 4 of 2024, amending the provisions of the Tobey Planned Unit Development District, as set forth in the proposed Adoption Resolution, seconded by Supervisor Smith and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, the enactment of Local Law No. 4 of 2024, amending the provisions of the Tobey Planned Unit Development District, as set forth in the proposed Adoption Resolution submitted herewith.

### **FINANCE MATTERS**

#### **PUBLIC COMMENTS**

No comments were submitted.

#### **EQUIPMENT SURPLUS APPROVAL**

A resolution to approve the surplus items was offered by Deputy Supervisor Taylor, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

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Be it resolved, that the attached list of equipment be declared surplus and be removed from the Town's inventory.

Asset #	Description	Department	Cost	Status
18967	Toro 8' ZTR Mower	Parks	\$31,998.96	Auction

**BUDGET AMENDMENT APPROVED**

A resolution to approve the budget amendment was offered by Councilmember Koshykar, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared carried as follows:

**Be it resolved that the following is approved:**

That 1.3310.2026.0002.0004 (General Fund – Traffic) be increased by \$15,700.00 for two radar speed trailers.

The source of the funds will be American Rescue Plan Act (ARPA) Federal Aid totaling \$15,700.00. The Finance Director is authorized to amend the budget and make transfers as necessary to facilitate the expenditure of these funds.

**PERSONNEL MATTERS**

**PUBLIC COMMENTS**

No comments were submitted.

**HIRING/PERSONNEL ADJUSTMENTS APPROVED**

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Deputy Supervisor Taylor, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Havannavar, Koshykar, Taylor, Townsend, and Smith. Nays: none.

The Resolution was declared passed as follows:

**RESOLVED**, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason	Rate	Effective Date
Casandra Schrom	Rec Supervisor	Promo/Title	\$30.22	05/06/2024
Bryce Wallman	Seasonal Laborer-HWY	Rehire	\$18.35	05/08/2024
Joseph Angora	Seasonal Laborer-HWY	Rehire	\$18.35	05/20/2024
Adam Tata	Seasonal Laborer-HWY	Rehire	\$18.35	05/28/2024

**OTHER BUSINESS**

Supervisor Smith shared that May was Asian American Pacific Islander heritage month.

Deputy Supervisor Taylor announced tomorrow is Bike to School Day and for drivers to be aware lots of students and parents biking tomorrow.

Councilmember Havannavar reminded everyone that the Town will be hosting a free rabies clinic on Thursday, May 9, from 4:30pm to 7pm at the Highway garage.

Councilmember Havannavar shared updates on the research he and Supervisor Smith have done about the possibility of adding a town text notification system for emergency situations when they occur within the Town. He commented the Town is already part of the Hyper-Reach system operated by Monroe County Office of Emergency Management and 9-1-1. All land lines are automatically enrolled,

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cell phone numbers need to be registered, the link to register <https://www.monroecounty.gov/safety-ecd> will be shared in Town communications. Supervisor Smith further commented that he met with the Perinton Supervisor regarding their experience with the notification system they utilize.

Board members also discussed cell phone service dead zones and if there is a way for the Town to better target those areas in need of better coverage.

### PUBLIC COMMENT

With no further business, the meeting adjourned at 7:17 P.M.

Respectfully submitted,

Renee McQuillen  
Town Clerk